

# Rock Lake United Church Camp

## Rules & Regulations for Church Camp Users

EFFECTIVE September 18, 2023

### **Alcohol and Drugs:**

Alcohol & drug use is discouraged by the Rock Lake United Church Camp Board. We ask that the use of alcoholic beverages, tobacco or cannabis be in moderation and insist that it be limited to a designated outside area away from children. The use of hard drugs within our property limits is forbidden.

**ATVs:** ATVs or motorbikes are not permitted and must be on trailers while on all 480 acres of Rock Lake Camp property.

**Authority:** One person in your group must be designated as “in authority”. This person will be required to complete the check-in with the Caretaker before any person in your party is allowed into any building and must be the person the Caretaker talks with on his/her daily visits.

**Ball Diamond:** Ball Diamond behind the Camp Caretaker’s house is available for organized activities. Check with the Camp Caretaker for availability,

**Biodegradable Products:** Biodegradable products are to be used throughout the property. This includes biodegradable sunscreen, shampoos, soaps, detergents, etc.,

**Bookings:** December 31<sup>st</sup> of the year preceding the season being booked is the deadline for requests. After that date bookings will be allocated based on the following priority listing:

1. United Church Camps with the Society’s camps getting priority
2. United Church affiliated groups (e.g., Scout groups, CGIT)
3. Other Christian churches
4. Community groups (e.g., Cubs, Brownies)
5. Schools
6. Recreation Associations
7. Reunions, Weddings, Business Meetings, etc.,
8. Commercial Endeavours

**Camp Caretaker:** The Camp Caretaker is resident at the camp entrance gate and is available to give information, interpret policy and deal with requests. The Caretaker will open the camp, do an inspection with you upon your arrival and will explain the rules and use of equipment to those in charge. All necessary keys will be provided by the Camp Caretaker. The Caretaker can be asked to assist in solving emergencies. The Camp Caretaker will inspect the camp with you again before you leave. The caretaker will visit you daily & non-emergency requests should be kept until these times. Caretaker contact information is posted.

**Camp Rates:** Camp rates are per night (3:00 p.m. to 1:00 p.m. the following day) regardless of the number in your group (to a maximum of 70) as set out in the Application Form. A non-refundable deposit of one-half the total rent must be made at the time of registration to ensure the booking. The

balance is due two weeks prior to your event. Our cancellation policy is as follows: All cancellations forfeit the one-half of the total rental received as a deposit. The Rock Lake United Church Camp Society would waive this requirement if the Registrar were able to re-rent the camp for the time previously reserved for your group.

**Capacity:** Provincial health and fire regulations set the capacity of the camp at a maximum of 70 people. Everyone at the camp, whether sleeping in cabins or trailers, including visitors, must be counted!

**Care of Buildings:** All buildings and equipment are to be left clean and ready for the next group. A pre- and post-inspection will be completed with each group. Garbage must be collected and placed in the dumpsters provided. Floors must be washed and rinsed in washrooms, kitchen, and dining hall. Sinks, showers and toilets in washrooms and kitchen must also be cleaned and disinfected. Everything in the kitchen (ovens, stove, grill, freezers, refrigerators, microwave, etc.) must be left clean. Cabins must be left clean. There is a cleaning service available for the end of your camp should you so desire. Reserve with the Camp Caretaker beforehand.

**Care of Property:** All care is to be taken to prevent damage to property, buildings, and equipment. The group renting will be held responsible for any damaged equipment or property through negligence or carelessness. If equipment fails to operate, please notify the Camp Caretaker as soon as possible.

**Drinking Water:** The Camp is on a Boil Water Advisory issued by Interior Health. Culligan water is provided for drinking & teeth brushing. Water must be boiled by the cooks for food preparation.

**Fire Safety:** Campfires are restricted to the fire pit provided near the woodshed. We ask that they be kept to a reasonable size within this fire pit (18" x 18" x 18"). A bucket of water must be always kept beside the fire pit. Bucked firewood is provided. Do not burn garbage in your campfire. Fireworks are permitted if set off over the lake from the beach by a qualified starter. Notify the Camp Caretaker if you have planned fireworks display so that the Campground can be advised.

Forestry restrictions pertaining to fire hazards and fire bans must be strictly observed. The Caretaker will post specific instructions with regards to fire restrictions and fire bans imposed by the Ministry of forests. Failure to follow these rules will result in immediate eviction.

Smoking is not permitted in the woods or in any buildings. Smoke only in designated areas within the camp and deposit butts only in safe receptacles. Remember camp policy discourages smoking in front of children. Candles are not allowed in camper cabins.

Fire extinguishers are provided in the kitchen, dining hall, meeting hall, laundry room, and hospital. Please learn how to use them.

**Kitchen:** The camp kitchen must be operated in accordance with Provincial regulations which stipulate that someone holding a current FoodSafe certificate must be in the kitchen whenever food is being prepared. The Health Inspector may show up unannounced and he/she has the right, indeed the duty, to shut down the camp kitchen if this regulation is not followed.

**Medical Insurance:** Everyone at camp is responsible for their own medical bills and hospital charges. Groups coming to camp should ask each camper to supply their medical coverage and personal health care number. Each group is responsible for its own accident insurance coverage. We require that you

issue a release form for all your participants absolving your group, your leaders, the Rock Lake United Church Camp Society, the United Church of Canada, BC Conference & the British Columbia Camping Association from responsibility for any accidents, injuries, illnesses, etc. while at camp.

Renters should ensure that the United Church of Canada, and the Rock Lake United Church Camp Society are listed as co-insurers under this coverage.

**Parking:** All vehicles are to be parked in the marked parking lot. They are only permitted in camp while making deliveries or pick-ups.

**Pets:** Pets (except certified assistance dogs) are **NOT** permitted on camp premises at any time.

**Privacy:** The Church Camp and the Campground are separate entities and must not encroach on each other's space. Do not walk through the Campground or swim to their dock. Instead, use one of the trails that allow you to circumvent the Campground.

**Quiet Time:** Quiet time is in effect from 11:00 p.m. through 7:00 a.m.

**Respect:** Please respect the arrangement of our camp. If you move something from one location to another - Put it back before you leave!

**Speed Limit:** The maximum speed limit on Rock Lake Camp property is 10 km/hr.

**Supplies:** Renters should be aware that Rock Lake Camp is 'bare bones' and is only equipped with the basics. Renters must bring their own bedding (sleeping bags, blankets, and pillows); food and beverages; first aid supplies; props for games; cleaning & dishwashing supplies (mops and brooms are supplied); and all paper supplies (garbage bags, toilet paper, paper towels, etc.)

**Telephone:** There is no phone service to the camp although the Camp Caretaker has a phone in the house. All groups should ensure that they have good cell phone coverage at the start of camp. This should be checked regularly during camp.

**Trailers:** A maximum of two trailers can be accommodated in the camp at the designated site. Extra trailers must remain in the parking area.

**Water Activities:** A qualified Lifeguard and Nurse should accompany each group. Please have a first aid kit near the swimming area during swimming periods. Non-swimmers should not be on the wharf without a CSA approved personal flotation device (PFD). Children should not be playing in any waterfront area without the presence of adult leaders. Only human-powered watercraft are allowed on our lake. Life jackets or PFDs should be worn by everyone in all watercrafts or on a floatation device. This is highly recommended by Transport Canada. Washing of anything with detergents is not allowed in the lake.

**Weapons:** Weapons (including but not limited to, handguns, rifles, shotguns, bows and arrows, slingshots, etc. whether for hunting, sport, or target practice) are strictly forbidden on Rock Lake Church Camp property.

**Wildlife:** It is a privilege and unique feature of Rock Lake Camp that campers can observe many aquatic and land animals. All wildlife and its habitat (frogs and turtles are on the BC Blue List found at

[www.env.gov.bc.ca/wld/documents/pturtle.pdf](http://www.env.gov.bc.ca/wld/documents/pturtle.pdf)) are to be left totally undisturbed. Fishing in the lake is permitted for supervised children under the age of 16 and for seniors 65 and over. All ages are welcome to fish the creeks. All fishing is on a 'catch and release' basis using barbless hooks. All anglers must have the required British Columbia fishing licence and have read the BC regulations.

**Contacts:**

Treasurer/Registrar: Lily Durham, [Rocklakefinanc@gmail.com](mailto:Rocklakefinanc@gmail.com)

Caretakers: Brian or Marie Rawson, [marierawson@hotmail.com](mailto:marierawson@hotmail.com)